



the Local MH/IDD Authority for Denton County, Texas

Regularly Scheduled Meeting Board of Trustees

Date: January 22, 2026

Time: 1:00 PM

Place: Administrative Building
1614 Scripture Street
Denton, Texas 76201

Board Members:

Dianne Hickey, Chair Arthur K. Sayre, Vice Chair Cynthia Jones, Ph.D., Secretary

*Brooke Hambrick
Isabel Hernandez
Linda Holloway, Ph.D.
Douglas Lee
Ron Marchant
Paul Slough
Dawn Waye*

Pam Gutierrez, Executive Director

We Value:

Individual Worth – Quality – Integrity – Dedication – Teamwork

Denton County MHMR Center, My Health, My Resources

Mission Statement

Denton County MHMR Center, My Health, My Resources, enhances the quality of life of the individuals served and their family members.



Board of Trustees Meeting Agenda

Thursday

January 22, 2026

I. Call to Order

A. Roll Call

B. Welcome to Guests and Staff

C. Public Comments are welcome however, are limited to three (3) minutes per individual and fifteen (15) minutes total time. Citizens wishing to address the Board must complete the Citizen Comment Registration Form prior to the start of the meeting.

Pursuant to State Open Meetings Law, the Board of Trustees is restricted in discussing or taking action on items not posted on the agenda.

D. Approval of the Regularly Scheduled Board of Trustees Meeting Minutes from October 23, 2025.

E. Presentation – Annual Financial Compliance Audit Report for Fiscal Year 2025.
Katy Hendrix, CPA, Assurance Manager, Condley and Condley, LLP

The Board reserves the right to convene in Executive Session(s) from time to time as deemed necessary during this meeting – Executive Session(s) pursuant to Article 6252-17, Sec. 2, V.T.C.S., regarding Litigation (e), Real Estate (f), Personnel (g) and Security (j).

II. Committee Reports

Finance Committee Meeting

A. FY 2026 Period 2 (October) Financial Statements.
Dianne Hickey, Finance Committee Chair

B. FY 2026 Period 3 (November) Financial Statements.
Dianne Hickey, Finance Committee Chair

C. FY 2026 Period 4 (December) Financial Statements.
Dianne Hickey, Finance Committee Chair

Personnel Committee Meeting

D. Review and Approval of Policies:

Linda Holloway, Ph.D., Personnel Committee Chair

- Policy 3.0 – Rights Protection Office
- Policy 3.704 – Screening, Referral, and Emergency Service – Normal Work Hours
- Policy 7.100 – Equal Employment and Affirmative Action

E. Review and Approval of New Positions:

Linda Holloway, Ph.D., Personnel Committee Chair

- Program Manager of Youth Crisis Outreach Team (YCOT) Services - FTE 1.0 – Annual Salary- \$83,208.
- (2) Youth Crisis Outreach Team (YCOT) Licensed Practitioner of the Healing Arts (LPHA) – FTE 1.0 – Annual Salary- \$72,804.
- (2) Youth Crisis Outreach Team (YCOT) Qualified Mental Health Professional (QMHP) - FTE 1.0 – Annual Salary- \$56,160.
- (2) Youth Crisis Outreach Team (YCOT) Family Partner – FTE 1.0 – Annual Salary- \$37,440.
- Child and Adolescent Psychiatrist- FTE 0.46 – Annual Salary- \$143,520.
- Psychiatric Clinic Assistant (PCA) - FTE 1.0 – Annual Salary- \$41,604.
- Quality Management (QM)/Utilization Management (UM) Support Staff - FTE 1.0 – Annual Salary- \$41,604.
- Substance Use Services (SUD) Peer Support Specialist – FTE 1.0 – Annual Salary- \$47,840.

F. Review of Development Director Job Description. Update As Needed.

Linda Holloway, Ph.D., Personnel Committee Chair

III. Other Agenda Items

- A. Review and Acceptance of Annual Financial Compliance Audit Report for Fiscal Year 2025.

Pam Gutierrez, Executive Director

Michelle Conrad, Chief Financial Officer

- B. Board Approval and Motion to Appoint Cynthia Jones, Ph.D., as the Board of Trustees Representative of Denton County MHMR Center, My Health, My Resources, to the Texas Council of Community Center’s Board of Directors.

Dianne Hickey, Board of Trustees Chair

- C. Board Committee Appointments. Action, as needed, from the Board of Trustees.

Dianne Hickey, Board of Trustees Chair

- D. Behavioral Health (BH) and Intellectual Developmental Disabilities (IDD) Satisfaction Survey Report.

Ciara Hurt, Program Manager of Quality Management (QM)

- E. Planning, Network, and Advisory Committee (PNAC) Report and Discussion.

Keelah Adelegan, Chief Clinical Officer

- F. Abuse & Neglect/Critical Incidents Report. Discussion Item Only.

Kayla Lusk, Intellectual and Developmental Disabilities (IDD) Rights Protection Officer

IV. Executive Director Report

V. Chair Comments

VI. New Business – Next Board Meeting – Thursday, February 26, 2026.

VII. Adjourn